

**Norwell Board of Selectmen
Meeting Minutes
September 2, 2015**

Gregg McBride opened the meeting and introduced Ellen Allen, Alison Demong, Peter Smellie and Town Administrator Peter Morin. *MOTION: Ellen Allen moved the Board approve the agenda as written. Seconded by Peter Smellie and unanimously voted.*

4. REPORTS

a) Citizen Comments – None

b) Selectmen's Report and Announcements – None

c) Town Administrator's Report

Mr. Morin stated that he needs to be designated as a hearing officer on behalf of the BOS in order to represent the Town in a civil service grievance hearing that must take place within 5 days.

Motion: made by Ellen Allen, seconded by Peter Smellie, to designate the Town Administrator as a hearing officer to represent the Town in a Police Department grievance hearing.

Unanimously voted

Mr. Morin will forward the details for a series of government events in his weekly Town Administrator report. These events are being held during the month of September. Open meeting law seminars are being conducted by the Attorney General during September and October. There have been some statutory changes that may be of interest.

A reception to welcome the new Town Administrator (Mr. Morin) is being held on September 30th at the Library from 2-4pm.

Patrick Reed – Committee Applicant

Mr. Reed gave a summary of his background and reasons for applying to the Recreation Commission. He would be interested in other committees as well, including the Cushing Memorial Directors. The BOS office will put him in touch with Jef Fitzgerald. Mr. McBride asked him to take a look at the committee list, talk to Mr. Morin and let the board know his preference.

Debt Finance and Advance in Lieu of Borrowing Discussion

Treasurer Darlene Sullivan, Peter Frazier, Financial Advisor from First Southwest and Town Accountant Donna Mangan discussed the upcoming borrowing for the Main Street paving and fire truck with relation to the timing of the associated expenses. They are leaning towards holding off on borrowing until the winter. The board reviewed the borrowing options presented for the purchase of the fire truck and the road bond. Mr. Frazier summarized options to spread out the principal payments over the life of the loan, taking the "spike" out of the 2017 principal and interest payments.

Ms. Mangan gave an overview for using an interfund advance in lieu of borrowing for \$570,000 of the \$3.3 million approved road bond. This will restore the funds from prior paving Articles that have temporarily covered these costs. Ms. Sullivan stated that the cleanest way to finance this project would be to use interfund borrowing and then replenish the funds from the bond issuance in the winter. The funds would have to be paid back by June 30, 2016. This team would need about 30 days to get the paperwork done for the fire truck borrowing; the road bond paperwork is already done. The various borrowing options were discussed at length along with projected tax impact on the town.

Motion: made by Ellen Allen, seconded by Peter Smellie, pursuant to M.G.L. 44, to authorize an advance in lieu of borrowing for \$570,000. Unanimously voted

Conservation Subcommittee Appointment Discussion

Con Com would like to get a subcommittee together to implement the Open Space Plan. Chair Marynel Wahl and Conservation Agent Nancy Hemingway represented Con Com. The 2002 Open Space Committee was sanctioned by Town Meeting. The proposed subcommittee will be similar to the Pathways Committee, but will draw from other standing committees.

Town Clerk Pat Anderson said that BOS approval is needed to appoint a committee composed of representatives from other boards. The board discussed the need for this committee and its projected goals. Mr. McBride stated that the BOS will take this under advisement, and would like Mr. Morin to receive a list of the seven potential members, and he will then work up the committee documents. Ms. Demong would like to broaden the mission of the Open Space and Recreation Committees to include both planning and implementation.

General Bylaw Review Committee Appointment

Motion: made by Ellen Allen, seconded by Peter Smellie, to appoint Scott Snider to the General Bylaw Review Committee for the duration. Unanimously voted

Recreation Commission Appointment

The board discussed the strengths of the four applicants.

Motion: made by Ellen Allen, seconded by Peter Smellie, to appoint Aleta Scully to the Recreation Commission for a term expiring June 30, 2018. Unanimously voted

Mr. McBride asked Mr. Morin to make it a policy to send a form letter to applicants not appointed to committees. Mr. Morin will send a letter to all three applicants, and will make it a policy. Applicants will also be contacted for other areas of interest such as the Cushing Memorial Directors board.

Meeting Time Change Discussion

The board discussed the current meeting time and a desire to move the start time to 7pm. The decision was made to leave the meeting at its current start time for now. The board considered the option of not meeting every week. The suggestion was made to hold 3 meetings, and then have one free week, which would allow some prep time by the BOS office. This will have the advantage of allowing the board members to spend more time attending Planning Board meetings if there is a "no meeting week". The board could target one Planning Board meeting date per month. Mr. Morin will let the board know about the next available date for no meeting.

See, Click, Fix program

This program was put forward by the state, and is an application for desktop and smartphone reporting of non-emergent problems. Residents could use the app to report a problem to the Town, which would be routed to correct department: BOS office, Water Department, Board of Health, etc. The reports would go into a spreadsheet for recordkeeping. It's a good transparency tool, which is completely funded by a state grant. It will be available and announced via press release, and there will be a link to the website.

Approval of Minutes

Open Meeting Minutes were approved at the 7pm meeting as follows:


March 19, 2014, April 23, 2014, June 4, 2014, June 11, 2014, August 12, 2015, August 19, 2015, September 2, 2015

Announcements

Notice - Sept. 26th is National Drug Take-back Day. Please bring unused or unwanted medications to police stations from 10am to 2pm. These drugs are not good for groundwater, so please don't flush. Bring all drugs in containers. A notice will be put on the Town website about this event.

Adjournment

Motion: made by Ellen Allen, seconded by Peter Smellie, to adjourn. Unanimously voted



Board of Selectmen

List of Follow up items:

1. Send Patrick Reed contact information for Jef Fitzgerald re: Cushing Memorial Directors

